

COUNTY GOVERNMENT OF VIHIGA

VIHIGA COUNTY ASSEMBLY

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MARAGOLI**KENYA**

OFFICE OF THE CLERK OF THE COUNTY ASSEMBLY

TENDER FOR PROVISION OF IN AND OUT PATIENT MEDICAL INSURANCE, GROUP PERSONAL ACCIDENT COVER, WIBA & GROUP LIFE ASSURANCE FOR MEMBERS AND STAFF OF THE VIHIGA COUNTY ASSEMBLY FOR THE PERIOD 2025 - 2026.

1. The Vihiga County Assembly invites tenders from eligible service providers (**UNDERWRITERS AND BROKERS**) for provision of Inpatient and Outpatient Medical Insurance, Group Personal Accident Cover, WIBA & Group Life Assurance for Members and Staff of the County Assembly for the Period of **2025 - 2026** as shown below;

NO.	TENDER NO.	ITEM/SERVICE DESCRIPTION	e-GPS TENDER ID	IFMIS NEGOTIATION NUMBER	CLOSING DATE
1.	VCA/INSURANCE/T001/2025 – 2026	Provision of Annual Group Medical Insurance, Group Personal Accident Cover, WIBA & Group Life Assurance for Members and Staff of Vihiga County Assembly	9072	2100064 - 2025/2026	19TH FEBRUARY, 2026 at 10:00 A.M.

2. Eligible Tenderers;

- ❖ This Invitation for Tenders is open to all tenderers eligible as described in the Invitation to Tender.
- ❖ Tender documents with detailed specifications and tendering conditions may be downloaded free of charge in the County Assembly's website: www.vihigacountyassembly.or.ke, the Electronic Government Procurement (e-GPS) platform: www.egpkenya.go.ke, IFMIS Supplier portal: <https://supplier.treasury.go.ke> and the PPIP Portal via <http://www.tenders.go.ke> using the unique Tender ID and IFMIS Negotiation Number provided above.
- ❖ Vihiga County Assembly's Employees, Committee Members, Board Members and their relatives (spouse and children) are not eligible to participate in the tender.

- ❖ Multiple responses from the same **Underwriter/Broker** will lead to automatic disqualification.
- ❖ Tenderers shall provide the qualification information statement that the tenderer (including all members of a joint venture and sub subcontractors) is not associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by Vihiga County Assembly to provide consulting services for the preparation of the design, specifications and other documents to be used for the procurement of the services under this Invitation for Tenders.
- ❖ Tenderers involved in the corrupt or fraudulent practices or debarred from participating in public procurement shall not be eligible.

3. **Tender Submission Instructions:**

- ❖ Duly completed Tender Documents **MUST** be submitted both on the e-GPS and the IFMIS Supplier platforms, ensuring the content is exactly the same in both platforms.
- ❖ Proposal quoted should be net inclusive of all taxes and delivery costs must be in Kenya shillings and shall remain valid for 120 days from the closing date of the tender.
- ❖ Completed tender documents accompanied with tender security as stipulated in the respective tender documents are to be uploaded or attached on the e-GPS and IFMIS platforms.

4. **Opening of Tenders:**

- ❖ Tenders will be opened electronically on the e-GPS and IFMIS platforms immediately after the submission deadline. Bidders or their representatives may monitor the opening virtually through the platforms.

5. **Important Notes:**

- ❖ All bidders must ensure that the information submitted in both portals is identical.
- ❖ The County Assembly of Vihiga reserves the right to accept or reject any tender either in whole or in part and is not bound to accept the lowest or any tender.

AMBAKA KILINGA,
CLERK,
VIHIGA COUNTY ASSEMBLY.